



April 24, 2009

Maine Military Funeral Honors Program  
179 Western Avenue, Augusta Armory  
Augusta, Maine 04330  
Office: 1-800-958-5967  
FAX: 1-207-626-7804

Dear Maine Funeral Director,

The purpose of this letter is to inform Maine Funeral Directors of the standardization of Military Funeral Honors.

Department of Defense Directive number 1300.15 states that Military Funeral Honors details will be standardized. Three variations of the details are authorized:

1.) **Three Person Detail.** The three man detail will consist of 1 Non-commissioned Officer in Charge/ Officer in Charge, 1 Service Member, and a Bugler. A three person detail will be authorized to provide Funeral Honors for Veterans. Eligible Veterans are defined as former Service Members who received an Honorable Discharge.

2.) **Seven Person Detail.** The seven person detail consists of 1 Non-commissioned Officer in Charge/ Officer in Charge, 5 Service Members, and a Bugler. A seven person detail will be authorized to provide Funeral Honors for the following:

- Retired Service Members.
- National Guard & Reserve Service Members not killed in action.
- Active Duty Service Members not killed in action.

3.) **Full Honors Detail.** The Full Honors detail consists of twenty one Service Members. This detail will consist of 1 Non-commissioned Officer in Charge/ Officer in Charge, 6 Pallbearers, a 7 person Firing Party with a Firing Party Commander, 1 Bugler, 4 Person Color Guard, and a Chaplain. A full honors detail are authorized to provide Funeral Honors for the following:

- A Service Member killed in action.
- Medal of Honor recipient.
- A General Officer.
- An E-9 or above.

Please don't hesitate to call with any questions, comments or suggestions and thank you for your support.

Sincerely,

Frank R. Norwood  
Maine Military Funeral Honors Coordinator